

Now Recruiting

Post Production Coordinator

About us:

dock10 is one of Europe's leading digital media service providers. Operating at the heart of MediaCity in Salford, our clients have access to HD TV studios, digital post-production, cloud media management services and advanced connectivity options.

There is a requirement for a Post Production Coordinator to join our Award Winning and growing Post Production Team.

About the role:

dock10's Post Production facilities have been designed specifically to enable content to be produced, managed and distributed using the latest technology and workflows. Based around leading creative content systems – primarily Adobe and Avid - we operate a large estate of onsite and remote edit facilities – in addition to high end audio dubbing and picture grading facilities.

We also manage an award winning VFX team, who work across a broad range of genres.

Key to the success and growth of our Post Production business is an experienced, client focussed post production management team.

The Post Production Coordinator provides valuable support to the Post Producers and Creatives within the Post team - and performs a wide variety of administration and logistical tasks.

What we are looking for:

The individual will have a genuine interest in the TV Post Production process.

- Dealing with complex organisation of resources
- Be customer centric and have excellent communication skills.
- Develop relationships with customers and suppliers.
- You'll to be able to form positive relationships with your team and your clients, always striving to deliver a friendly 'can do' service.
- A keen focus on attention to detail and be able to follow instruction and process
- A team player who is keen to learn

How to Apply:

Simply email your CV and a brief covering letter explaining why you would be great for the role to jobs@dock10.co.uk by June 24th 2022 and we'll be in touch.

